

SPARKS RESIDENTIAL VIDEO INSPECTION PROGRAM

The City of Sparks has implemented a Residential Video Inspection Program as the preferred inspection option for certain residential inspections, including limited re-inspections. The City's Building Division is asking contractors and homeowners to employ this convenient and easy-to-use program using the Skype app on a smart phone or tablet to promote social distancing during the current COVID-19 outbreak.

Video Inspection Process:

Schedule a remote video inspection with the inspector assigned to your project by calling between 7am and 8am Monday through Friday. Your inspector's phone number is located below his name on the top right section of the permit card.

- City Inspector will initiate a Skype call to the customer.
- Inspection results will be entered into the Accela permitting software in real time

Eligible Projects:

- Rooftop solar
- Water heater
- Water softener
- Plumbing re-pipe
- Furnace change-out
- Minor interior remodels

Customer Responsibilities:

1. 4G Wireless service

Ensure inspection location and smart phone or tablet has minimum 4G connectivity

2. Skype Account

An active Skype account with a Skype "name" for performing inspection.

[Click here for Skype "how to" page.](#)

3. Prepare for inspection

Prior to scheduled inspection time, ensure all necessary tools needed for the inspection are on-hand. For example: tape measure, level, GFCI tester, flashlight, step ladder, etc.

4. Prepare to receive the Skype call

- The contractor and/or homeowner must be present to perform the video inspection.
- Ensure smart phone or tablet is sufficiently charged.
- Turn off phone/tablet notifications that may interrupt the Skype call. This is an important step because notifications can freeze Skype and will cause delays to the inspection and a possible failed inspection.

5. Inspection

- Begin inspection outside the residence by showing the building inspector the street view of the structure. The address must be clearly seen.
- Follow the direction of the inspector.
- Walk inspection in a clockwise direction horizontally then bottom to top vertically (if more than one floor)
- Make notes of any corrections.
- If necessary, schedule a re-inspection after corrections are completed.