



Permit # \_\_\_\_\_

Date \_\_\_\_\_

### TEMPORARY USE EXTENDED CONSTRUCTION HOUR PERMIT APPLICATION

Street Address: \_\_\_\_\_

Project Name: \_\_\_\_\_

Public Works project:     yes     no                      Encroachment permit # \_\_\_\_\_

Concrete pour:             yes     no                      Building permit # \_\_\_\_\_

Description/reason for request: \_\_\_\_\_

\_\_\_\_\_

To Run from: (Date) \_\_\_\_\_ (Hour) \_\_\_\_\_  AM  PM

To: (Date) \_\_\_\_\_ (Hour) \_\_\_\_\_  AM  PM

5 day maximum

Applicant/Contractor: \_\_\_\_\_

Applicant address: \_\_\_\_\_

City, State Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_

City of Sparks Business License (required prior to application submittal) #: \_\_\_\_\_

I, the undersigned, certify that I am an authorized agent of the owner or contractor. I understand that this application does not guarantee permit issuance nor allow work to commence. Furthermore, I acknowledge the following:

- Notices may need to be delivered to neighboring properties in advance.
- To minimize unnecessary noise, no radios or stereos will be playing and loading/unloading of construction materials will be kept to a minimum.
- A separate permit is needed for each period; not to exceed 5 days in duration.
- Multiple permits may be applied for in advance but will not be approved until justification has been verified.
- The City may revoke approved or deny pending Temporary Use permits based on violations of these conditions or complaints from the public.

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

Signature of Property Owner: \_\_\_\_\_ Date: \_\_\_\_\_

For office use only: _____ _____
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## Section 20.03.040-Temporary Uses

Use Category: Miscellaneous

### A. Applicability

This section may be utilized for uses temporary in nature and shall not be used to replace the requirements for establishing a permanent use.

1. Temporary Use Permit applications should be submitted to the Administrator at least 7 days prior to the requested date of the proposed temporary use and shall be accompanied by the associated fee as established by resolution of the City Council.

5. This section applies to:

#### b. Temporary Construction Yard

- (1) **Applicability.** This section applies to any construction yard.
- (2) **Establishment.** Construction yards shall be associated to a specific project with an
- (3) approved building permit issued for grading, construction, remodel and/or demolition.
- (4) A temporary use permit is required.
- (5) **Supervision.** Construction yards shall be supervised by a contractor, who shall enforce compliance with these standards. The contractor is responsible for compliance of the construction yard with all applicable codes. The contractor shall designate to the Administrator a project contact person responsible/authorized to correct problems regarding the project on a 24-hour/ 7-day a week basis. The Administrator shall be notified prior to issuance of a grading permit for the project. An informational sign shall be erected at the construction yard site identifying a project contact responsible for compliance with all applicable codes.
- (6) **Removal.** Construction yards shall be removed prior to a final inspection of the last building in a non -residential project and the last structure in a residential project or final approval for a residential project.
- (7) **Access.** The contractor shall be required to provide curb cuts for all egress / ingress areas onto a paved street.
- (8) **Surfacing.** To prevent soil from transferring from trucks, vehicles and equipment onto the paved street, the contractor shall install pavement or a surface treatment at all egress/ ingress points from the yard at least 50 feet prior to the street access to the approval of the Administrator.
- (9) **Hours of Operation.** To prevent impacts to neighboring property, hours of operation are limited to Monday through Friday from the hours of 7 am to 7 pm, Saturday 9 am to 5 pm, and no operations are permitted on Sunday.

#### i. Temporary Use not previously listed

The Administrator may issue a Temporary Use Permit for any use not specifically identified in this title and require conditions specific to the individual request to ensure that the use complies with this title.