

ADOPT-A-PARK PROGRAM

INFORMATION PACKAGE AND APPLICATION



**CITY OF SPARKS PARKS AND RECREATION
DEPARTMENT
(775)353-7836**



CITY OF SPARKS PARKS AND RECREATION DEPARTMENT
MISSION STATEMENT

The mission of the Sparks Parks and Recreation Department is to provide for the health, inspiration and recreation opportunities of the people of Sparks through creation and maintenance of high quality programs, facilities and community special events. Dedication and preservation of natural resources will ensure the opportunity for high quality leisure experiences for generations to come.

THE CITY OF SPARKS ADOPT-A-PARK PROGRAM

...was established in 1998 to allow non political organizations, corporations, groups, or individuals to participate in the maintenance, operation, and enhancement of parks in the Sparks area.

...is designed to save taxpayer dollars.

...made to be a fun, educational, and worthwhile program promoting civic responsibility, community spirit, pride, camaraderie, and to provide an opportunity to participate in something to better local parks.

...is designed to allow participants to responsibly work at their own convenience.

...recognizes participants with a courtesy sign to be provided and installed by the City of Sparks during the length of their contractual agreement.

...is designed to work on an annual contract basis with a minimum of red tape supervision.

...assist the Parks and Recreation department staff with the ongoing beautification process of City parks.

...provides City staff the opportunity to better prioritize park projects and keep up with the growth demand within the park system.

ADOPT-A-PARK

WHO CAN PARTICIPATE:

- * Everyone! (Youth 12 years of age and younger must be accompanied by a supervising adult.)
- * Organizations
- * Businesses
- * Local agencies

PARTICIPATION CAN INCLUDE ONE OR MORE OF THE FOLLOWING ACTIVITIES:

- * Park clean-up
- * Weed control
- * Paint
- * Playground maintenance (stain wood on shelters and play equipment)
- * Graffiti removal
- * Report damage, vandalism, or other potential problems in the park.
- * Other approved park maintenance projects

OUR COMMITMENT TO YOU:

- * We will provide you with orange safety vests to be used when needed on a loan basis.
- * We will dispose of the trash that you collect and we will provide trash bags for you to use.
- * We will acknowledge your group/agency through signage, newsletters, and our activity guide.
- * We will provide necessary equipment and tools to perform the selected activity or project.

HOW TO GET STARTED:

- * Complete the application and mail, email or fax it back to the City of Sparks Parks and Recreation Department.
- * Select an area that you are interested in adopting.
- * The City will acknowledge your efforts through signage, newsletters, and our activity guide.
- * Notify the City of Sparks Parks and Recreation Department at least five days prior to each work date.
- * Review and follow safety requirements.

PARTNERSHIP AGREEMENT RENEWALS & TERMINATIONS:

- * Contracts are renewed every two years following approval of the Parks and Recreation Commission.
- * Anytime you are unable to meet the requirements, you or the City of Sparks Parks and Recreation Department may cancel your partnership agreement. The terminating party should submit this in writing.

YOUR PARTNERSHIP AGREEMENT:

- * Familiarize yourself with the terms of the agreement.
- * Provide a copy of the safety regulations to each member of your group.

SAFETY:

- * Safety is of utmost importance to the Adopt-a-Park program. We encourage you to take responsibility for your actions and use good judgement while you are working on the Adopt-A-Park project. Please use the safety regulations as a guide when necessary.

WHAT ADOPTING A PARK WILL DO FOR YOU:

Adopting a park will benefit you, the city, and our community!

- * Acknowledgment of your organizations effort.
- * Signage where applicable
- * Opportunity to improve your community
- * Satisfaction gained through community involvement and park beautification.
- * Increased community awareness

SAFETY REGULATIONS

To protect yourself and others use common sense and abide by these guidelines:

- * Stay off the roadway.
- * Do not cross traffic lanes on foot.
- * Use caution when crossing. Use crosswalks and signals where available.
- * Face oncoming traffic as you work and keep an eye on traffic. Be prepared to move quickly if necessary.
- * Discontinue work before dusk.
- * Do not touch or attempt to remove material that you suspect may be toxic or hazardous. Some items to avoid include powders, chemicals, smelly substances, suspicious packages, chemical drums or containers, weapons, syringes or hypodermic needles, dead animals and broken glass. Notify the City of Sparks Parks and Recreation Department at 353-7836 or the police (non-emergency) at 353-2231 of the location of weapons or suspected toxic substances immediately.
- * Do not compact trash bags. Injuries will occur from broken or damaged objects.
- * Wear City of Sparks Parks and Recreation Department issued safety equipment and orange safety vests when necessary.
- * We recommend you wear long pants and substantial leather shoes or boots with ankle support. Watch your footing and stay off steep slopes, drainage facilities or areas in which you might fall. It is recommended that you wear light colored clothes and sunscreen if necessary.
- * Avoid overexertion and drink plenty of water.
- * Be alert for snakes and stinging insects.

ADOPTABLE PARKS AND AREAS:

Aimone Park • 55 Queen Way
Alf Sorensen Community Center • 1400 Baring Boulevard
Antelope Ridge Park • 1900 Primio
Ardmore Park • 1200 12th Street
Bandstand Park • 1494 Victorian Avenue
Bitterbrush Park • 3650 Lepus Drive
Bodega Park • 1200 Bodega Drive
Burgess Park • 1605 Pyramid Way
Canyon Hills Park • 4480 Los Altos Parkway
Church Park • 1850 1st Street
City Recreation Center • 98 Richards Way
Corner of Baring and N. Truckee Lane
Cottonwood Park • 777 Spice Islands Drive
Coyote Springs Park • 1375 Vista Del Rancho Pkwy
Deer Park • 1700 Prater Way
Del Cobre Park • 7990 Via Del Cobre Avenue
Detention Dam • 1400 Disc Drive
Fisherman's Park • 55 Galetti Way
Gandolfo Rodeo Arena (horse arena) • 2200 Loop Road
Gateway Park • Greg Street
Glendale Park • 399 Coney Island
Golden Eagle Regional Park • 6400 Vista Blvd
Jacinto Park • 7805 Jacinto Avenue
Kestral Park 5611 Cathedral Peak Dr.
Kiley Ranch Park #1 •
Les Hicks Jr. Park • Sparks Blvd. & Vintage Hills Drive
Lillard Park • Pyramid Way & Victorian Avenue
Longford Park • 250 E. Greenbrae
Maldonado Park • 2100 Canyon Parkway
N. Truckee Drain Trail • Sparks Boulevard & Prater Way
Oppio Park • 2355 18th Street
Pagni Ranch Park • 1000 Festa Way
Pah Rah Mountain Park • 1750 Shadow Lane
Pelican Park • Pride Drive in Wingfield Springs
Poulakidas Park • 530 4th Street
Red Hawk Park • 3215 Poco Rey Drive
Rock Park • 1515 Rock Boulevard
Rose Garden Park • 6195 Wingfield Springs Road
Sage Canyon Park • 5195 Vista Heights Drive
Shadow Mountain Sports Complex • 3300 Sparks Boulevard
Shelly Park • 52901 N. Truckee Lane
Southeast corner of Prater Way and El Rancho Dr.
Sparks Marina Park • 300 Howard Drive
Sparks Memorial Park • Pyramid Way & Victorian Avenue
Tumbleweed Trails Park • 7575 Bareback Drive
Van Meter Park • Fargo Way & O'Callaghan Drive
Village Green Park • 849 Lepori Way
Vista View Park • 2201 N. D'Andrea Parkway
Wedekind Park 4th Street
Wildcreek Park • 3900 El Rancho Boulevard
Willowcreek Park • 125 E. Prater Way
Woodtrail Park • Golden Spike & Woodtrail

NOTE: These parks are adopted as of January 2017.

**CITY OF SPARKS PARKS AND RECREATION DEPARTMENT'S
ADOPT-A-PARK PROGRAM
APPLICATION**

GROUP
NAME: _____

CONTACT
PERSON: _____

MAILING ADDRESS: _____

CITY, STATE,
ZIP: _____

DAY TIME PHONE: _____ EVENING
PHONE: _____

EMAIL
ADDRESS: _____

GROUP SIZE (# OF ADULTS, # OF
CHILDREN): _____

(Anyone under 16 years of age must be accompanied by a supervising adult)

AGE RANGE OF
PARTICIPANTS: _____

DESIRED PARK: _____

DESIRED NAME ON SIGN: _____

PLEASE SEND APPLICATION TO:

CITY OF SPARKS PARKS AND RECREATION
ATTN: TONY PEHLE, RECREATION SUPERVISOR
ALF SORENSEN COMMUNITY CENTER
1400 BARING BLVD.
SPARKS, NV 89434

FOR MORE INFORMATION, PLEASE CALL TONY AT (775) 353-7836. THANK YOU!

CITY OF SPARKS ADOPT-A-PARK PROGRAM AGREEMENT

Group Name: _____

Email Address: _____

Street Address: _____

City: _____ State: _____ Zip Code: _____

Phones; Day: _____ Evening: _____ Emergency: _____

This Agreement is between the City of Sparks Parks and Recreation Department, hereinafter called the "DEPARTMENT" and _____, hereinafter called the "GROUP", and as for the below stated consideration, do hereby agree:

That the DEPARTMENT has the legal obligation to maintain and repair all City parks and is under no obligation to allow GROUP to participate in such activities.

That the GROUP is desirous of participating in a community effort to enhance the quality of life, civic pride and community spirit of the City of Sparks.

That the GROUP is desirous of having its name or organization known within the community through recognition by the DEPARTMENT of GROUPS's efforts in conjunction with the Adopt-A-Park Program.

That the DEPARTMENT's Adopt-A-Park Program provides GROUP the opportunity to meet its civic commitment to the community while providing the recognition to the GROUP that would only be available through the City of Sparks Parks and Recreation Department Adopt-A-Park Program.

That the DEPARTMENT is aware of the need and desirability of maintaining parks and will issue the GROUP a permit in contributing to the effort of maintaining parks.

IT IS THEREFORE CONCLUDED that as and for consideration as stated above, the parties agree to the terms and conditions hereinafter set forth:

1. Under the DEPARTMENT's approval, the GROUP will adopt a park site and maintain the agreement for two (2) years.
2. The GROUP must inform the DEPARTMENT one (1) week prior to the date of cleanup.
3. The GROUP will place filled trash bags at one (1) location in the adopted park for pickup and disposal by the DEPARTMENT.
 1. If there are any changes during the duration of the agreement, the GROUP must notify the DEPARTMENT by contacting Tony Pehle, Recreation Supervisor at (775)353-7836.

2. The GROUP acknowledges the nature of the work and the possibility of potential hazard with the nature of the work and effort involved in maintaining parks. The GROUP and its members hereby agree to hold the City, its agents and employees, on behalf of itself and its officers, harmless for any and all injuries, including death, suffered or sustained while participating in or as a result of participating in the City of Sparks Parks and Recreation Department's Adopt-A-Park Program. The GROUP agrees to hold the DEPARTMENT harmless and shall defend and indemnify the DEPARTMENT for damages caused or injuries sustained as a result of any negligent or willful act of any GROUP member while participating in the Adopt-A-Park Program.
3. If participants under the age of sixteen (16) years old are participating in the cleanup, the GROUP must provide adequate supervision by at least one adult.
4. The DEPARTMENT will provide recognition of the GROUP's contribution(s).
5. All volunteers are considered volunteers of the GROUP and not the DEPARTMENT.
6. If the GROUP is not meeting the expectations of the DEPARTMENT, the Agreement may be terminated as determined by the DEPARTMENT.
7. Beginning on _____, and ending on _____ the GROUP accepts the herein responsibility of the following adopted park:
Park:
Address:

GROUP

CITY OF SPARKS

GROUP Coordinator's Name (please print)

Tracy Domingues, Director of Parks & Recreation

GROUP Coordinator's Signature

Name of GROUP

Mailing Address of GROUP

City, State and Zip Code

Daytime Phone Number

(Revised 7.1.13)

