



Planning Commissioners:

*Frank Petersen – Vice Chair
Mary Brock
Scott Carey
James Fewins
James Gaba
Art Sperber
Dian VanderWell*

REVISED

**CITY OF SPARKS PLANNING COMMISSION
NOTICE OF MEETING
CITY COUNCIL CHAMBERS
745 4th STREET, SPARKS, NEVADA
THURSDAY, FEBRUARY 16, 2017, 6:00 PM**

Public Meeting Notice – Meetings are open to the public and notice is given in accordance with NRS 241.020.

Posting – This agenda has been distributed for posting at the following locations three (3) working days before the meeting:

Sparks City Hall, 431 Prater Way	Alf Sorensen Community Center, 1400 Baring Blvd.	
Sparks Legislative Bldg, 745 4 th St.	Sparks Fire Department, 1605 Victorian	
Sparks Recreation Center, 98 Richards Wy	www.cityofsparks.us	www.notice.nv.gov

Supporting Documentation – Documentation supporting agenda items is available on the City’s website at www.cityofsparks.us – City Services – Boards and Commissions – Sparks Planning Commission, and will be available at the Planning Commission meeting. For further information you may contact Sparks Community Services at (775) 353-2300.

Order of Agenda – Items on the agenda may be taken out of order; the Planning Commission may combine two or more agenda items for consideration, may remove an item from the agenda, or may delay discussion relating to an item on the agenda at any time per NRS 241.020 (2)(d)(6).

Public Comment – Public comment may address any agenda action item or for general public comment. Each person addressing the Planning Commission shall give his/her name, and shall limit the time of their presentation to three (3) minutes per NRS 241.020(2)(d)(7). Procedures for a public comment are available upon request.

Restrictions on Public Comments – All public comment remarks shall be addressed to the Planning Commission as a whole and not to any member thereof. No person, other than members of the Planning Commission and the person having the floor shall be permitted to enter into any discussion. No questions shall be asked of the Planning Commission except through the presiding officer.

Disruptive Conduct – Any person who disrupts a meeting to the extent that its orderly conduct is made impractical may be removed from the meeting by order of the presiding officer.

Accommodations – The meeting site is accessible to individuals with disabilities. Reasonable efforts to assist and accommodate persons with physical disabilities desiring to attend shall be made per NRS 241.020(1). Please call (775) 353-2350 at least (3) business days before the meeting to make arrangements.

If you have questions, you may find additional information at www.cityofsparks.us or call the Planning Commission Secretary at (775) 353-2300.

Sparks Planning Commission Meeting Thursday, February 16, 2017, 6:00 p.m.

1. CALL TO ORDER
2. ROLL CALL
3. PUBLIC COMMENT - This item is for either public comment on any action item or for general public comment and is limited to no more than **three (3) minutes** for each commentator.
4. APPROVAL OF THE AGENDA - Includes taking items out of sequence, deleting items and adding items which require action upon a finding that an emergency exists. (For Possible Action)
5. APPROVAL OF THE MINUTES - Review and possible approval of the minutes from the January 19, 2017 Planning Commission Meeting. (For Possible Action)
6. ANNOUNCEMENTS AND COMMITTEE REPORTS
7. INFORMATIONAL ITEMS

PUBLIC HEARING ITEMS

8. PCN16-0049 – Consideration of and possible action on a Major Deviation request to allow for the construction of a second unit within five feet of the alley (10 foot set-back) in the Mixed Use (MUD – Residential Neighborhood) zoning district located at 414 5th Street, Sparks, NV. (For Possible Action)
9. PCN16030 – Consideration of and possible action on an appeal of a decision made on December 15, 2016 regarding an Administrative Review request to construct an approximately 5,000 square foot gas station and convenience store and a 124 room hotel on a site 3.40 acres in size in the NUD (New Urban District – Copper Canyon) zoning district located south and east of the Vista Boulevard and Salomon Circle intersection, Sparks, NV. The appeal requests the removal of Condition Number 6. (For Possible Action)

GENERAL BUSINESS

10. PCN16-0052 – Consideration of and possible action on a Tentative Map request for a 17 lot residential subdivision, on a site 4.22 acres in size, in the SF6 (single family) zoning district located at 7460 Wingfield Springs Road, Sparks, NV. (For Possible Action)
11. ELECTION OF SPARKS PLANNING COMMISSION OFFICERS FOR 2017 (For Possible Action)
12. REVIEW OF SPARKS PLANNING COMMISSION RULES OF PROCEDURE (For Possible Action)
13. RECOMMENDATION TO THE MAYOR OF A COMMISSIONER TO SERVE AS AN ALTERNATE ON THE TRUCKEE MEADOWS REGIONAL PLANNING COMMISSION (For Possible Action)
14. PUBLIC COMMENT - This is for general public comment limited to items that do not appear on the agenda and is limited to no more than **three (3) minutes** for each commentator. Pursuant to NRS 241.020, no action may be taken upon a matter raised under this item until the matter has been specifically included on an agenda.
15. COMMENTS FROM THE COMMISSIONERS
16. ADJOURNMENT