

SPECIAL MEETING OF THE SPARKS CITY COUNCIL
May 15, 2006 3:00 p.m.

1.
Call to Order Time: 3:03:59 p.m.
The regular meeting of the Sparks City Council was called to order by Mayor Geno Martini at 3:03 p.m. in the Council Chambers of the Legislative Building, 745 Fourth Street, Sparks, Nevada.

2.
Roll Call Time: 3:04:04 p.m.
Mayor Geno Martini, Acting City Clerk David Fitzpatrick, Council Members John Mayer, Phillip Salerno, Judy Moss, Mike Carrigan, Ron Schmitt, City Manager Shaun Carey and City Attorney Chet Adams, PRESENT. City Clerk Debi Dolan, ABSENT.

Staff Present: Brian Bessette, Mike Biselli, Tom Burrous, Tom Clewell, Kathy Clewett, John Dotson, Joyce Farley, Teresa Gardner, Stacy Hemmerling, Debi Hunt, Rob Joiner, Neil Krutz, Dan Marran, Adam Mayberry, Barbara McCarthy, Karen Melby, Linda Patterson, Wayne Seidel, Heidi Shaw, Chris Syverson and Carrie Brooks.

Comments from the Public Time: 3:04:25 p.m.
Mr. Al Hesson spoke in opposition to illegal immigration.

Pledge of Allegiance Time: 3:08:39 p.m.
The Pledge of Allegiance was led by City Attorney Chet Adams.

Approval of the Agenda Time: 3:09:07 p.m.
Consideration of taking items out of sequence, deleting items and adding items which require action upon a finding that an emergency exists.

Mayor Martini requested that Item 6.3 be taken out of order and heard first.

City Manager Carey noted that Item 6.6 would need to be continued to the next meeting.

A motion was made by Council Member Moss, seconded by Council Member Salerno, to approve the agenda as amended. Council Members Mayer, Salerno, Moss, Carrigan, Schmitt, YES. Motion carried.

3.
Approval of the Minutes Time: 3:10:39 p.m.
None.

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4. Announcements, Presentations and Recognition Items and Items of Special Interest:

4.1

Proclamation – National
Public Works Week

Time: 3:18:08 p.m.

Mayor Martini read a proclamation naming May 22-27, 2006 as National Public Works Week in recognition of public works services provided in our community. The proclamation was accepted by Maintenance Services Manager Mike Biselli and Public Works Director Wayne Seidel and the Council was invited to attend the open house on at the new offices at 910 Roberta Lane on May 24th.

4.2

Proclamation – National
Police Officers Week

Time: 3:23:00 p.m.

Mayor Martini read a proclamation naming May 14-20, 2006 as National Police Officers Week in recognition of law enforcement officers, past and present, who have rendered dedicated service to their community. The proclamation was accepted by Police Chief John Dotson.

4.3

Presentation on Water
Issues – Lori Williams

Time: 3:25:29 p.m.

Ms. Williams discussed the current water supply, noting that due to the good snows and intense rain this winter, Lake Tahoe is anticipated to go above the rim this spring. She noted that the draught appears to be over and they anticipate normal river flows this summer. Ms. Williams also discussed TMWA's current financial status, saying they have "turned the corner" on the debt that was incurred to purchase the water company and excellent management by the TMWA board has allowed their bond rating to go up to A, A+,A ratings. She also noted that the water meter retrofit program is 95% complete.

4.4

Presentation by Pat Fling,
President/CEO, Big
Brothers/Big Sisters of
Northern Nevada

Time: 3:38:42 p.m.

Ms. Fling played a video and then reviewed how the program works. She also mentioned that they are looking for additional financing and a permanent "home" for their program.

4.5

Presentation by Christy
Fisher and the Reed High
School Band

Time: 3:47:10 p.m.

Students and Drum Majors for Reed High Band, Christy Fisher and Derrick Atkinson, presented the Council with a plaque in recognition of the City's contribution which allowed them to participate in the band competition at the Fiesta Bowl in Arizona this past winter.

5. Consent Items:

Time: 3:51:24 p.m.

Agenda item 5.7 was withdrawn from the agenda. Items 5.11, 5.12, and 5.13 were pulled for discussion and separate vote.

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A motion was made by Council Member Mayer, seconded by Council Member Schmitt, to approve consent items 5.1 through 5.6 and 5.8 through 5.10. Council Members Mayer, Salerno, Moss, Carrigan, Schmitt, YES. Motion carried.

5.1
Cabaret License for 50
Yard Line, 400 S. Rock
Boulevard

An agenda item from Police Chief John Dotson recommending the City Council approve an application from Ms. Jacqueline Laurie Sorter, 115 Fall Brook Drive, Verdi, NV 89439, for a Cabaret License for C&JS Enterprises, LLC, doing business as 50 Yard Line, located at 400 S. Rock Boulevard. Ms. Sorter and her husband are the owners of the business. The license will provide a \$1,300.00 annual fee, plus \$1.00 per \$1,000.00 over \$50,000.00 annually and is contingent upon inspections and approvals from various agencies as stated in the staff report.

5.2
On Premises Alcoholic
Beverage License for
Steamed Clam Seafood
Grill, 225 N. McCarran
Boulevard

An agenda item from Police Chief John Dotson recommending the City Council approve an application from Mr. Jason Aaron Godfrey, 1629 Sawtooth Trail, Reno, NV 89523, for an On Premises Alcoholic Beverage License for Talon Management, Inc., doing business as Steamed Clam Seafood Grill located at 225 N. McCarran Boulevard. Mr. Godfrey is opening the business in the commercial space formerly occupied by Café Aroma and this will be his first liquor license in Sparks. The license will provide a \$1,000.00 annual fee, plus \$1.00 per \$1,000.00 over \$50,000.00 annually and is contingent upon inspections and approvals from various agencies as stated in the staff report.

5.3
Pawn Broker License for
Super Pawn, 641 S. Rock
Boulevard

An agenda item from Police Chief John Dotson recommending the City Council approve an application from Mr. David J. Clay, 3709 Cresthaven Terrace, Fort Worth, Texas, 76107, for a Pawn Broker License for Cash America, Inc., doing business as Super Pawn located at 641 South Rock Boulevard. Mr. Clay has licenses in Reno for various Super Pawn locations, but this is his first license in Sparks. Mr. Clay is the Vice President for Cash America, located in Fort Worth, Texas. The license will provide a \$2,000.00 annual fee, plus \$1.00 per \$1,000.00 over \$10,000.00 in gross receipts and is contingent upon inspections and approvals from various agencies as stated in the staff report.

5.4
Final Subdivision Map
for Mountain Meadows
Condominiums

An agenda item from Community Development Director Neil Krutz recommending the City Council approve a final subdivision map for Mountain Meadows Condominiums. This map will convert an existing apartment complex to 131 condominium units on 22.12 acres. The complex will be generally located west of El Rancho Drive, east of Garfield Drive and south of Wedekind Road. The current zoning for this subdivision is PD and the

developer will be Mountain Meadows Condominiums, LLC. The map and civil improvement drawings have been reviewed and have been found to be acceptable. A performance bond is not required as there are no public improvements included with the conversion.

5.5
Final Subdivision Map
for the Foothills at
Wingfield – Village 2

An agenda item from Community Development Director Neil Krutz recommending the City Council approve a final subdivision map for the Foothills at Wingfield, Village 2. This map will create 101 lots on 65.42 acres within the Foothills at Wingfield Planned Development and will be generally located north of Vista Boulevard and west of Eaglenest Road. The current zoning for this subdivision is New Urban District (NUD) and the developer will be Reynen and Bardis. The map and civil improvement drawings have been reviewed and have been found to be acceptable. A performance bond has been filed with the City Clerk to guarantee the construction of the public improvements.

5.6
Final Subdivision Map
for the Foothills at
Wingfield – Village 12

An agenda item from Community Development Director Neil Krutz recommending the City Council approve a final subdivision map for the Foothills at Wingfield, Village 12. This map will create 144 lots on 18.56 acres within the Foothills at Wingfield Planned Development and will be generally located west of Vista Boulevard and south of La Posada. The current zoning for this subdivision is NUD and the developer will be D.R. Horton. The map and civil improvement drawings have been reviewed and have been found to be acceptable. A performance bond has been filed with the City Clerk to guarantee the construction of the public improvements.

5.7
Final Subdivision Map
for the Foothills at
Wingfield – Village 10

This item was withdrawn from the agenda.

5.8
Approval of Purchase of
Foxboro Spare Parts from
Invensys

An agenda item from Public Works Director Wayne Seidel recommending the City Council approve the purchase of Foxboro spare parts from Invensys in the amount of \$42,998.71 for the Distributed Control System at the Truckee Meadows Water Reclamation Facility (TMWRF). The purchase is necessary at this time due to the fact that Foxboro will no longer manufacture these particular parts after July, 2006. Foxboro is the only manufacturer of these parts which fit our system. TMWRF's capacity to properly treat wastewater depends entirely on a properly functioning control system with no downtime. Staff is requesting an exception to bid in order to purchase these items.

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5.9
Bid Award for the Sparks Flood Mitigation Project, Site 2: Gold Dust Drive

An agenda item from Public Works Director Wayne Seidel recommending the City Council award to Anchor Concrete the bid for the Sparks Flood Mitigation Project – Site 2: Gold Dust Drive in the amount of \$227,570. During the flash flooding in June and July of 2005, personal property in the Vista’s subdivisions was damaged due to failed drainage ways. The Council approved a study by Stantec Consulting for proposed improvements and also for design of upgrades to these facilities. Anchor Concrete was the only bidder on this project.

5.10
Bid Award for the Sparks Flood Mitigation Project, Site 6: Gannet Peak Circle at Disc Drive

An agenda item from Public Works Director Wayne Seidel recommending the City Council award to Anchor Concrete the bid for the Sparks Flood Mitigation Project – Site 6: Gannet Peak Circle at Disc Drive in the amount of \$45,846. During the flash flooding in June and July of 2005, personal properties in the Vista’s subdivisions were damaged due to failed drainage ways. The Council approved a study by Stantec Consulting for proposed improvements and also for design of upgrades to these facilities. Anchor Concrete was the only bidder on this project.

5.11
Bid Award for Miscellaneous Park Signs

Time: 3:53:14 p.m.

An agenda item from Public Works Director Wayne Seidel recommending the City Council award to Sandstorm Signs the bid for Miscellaneous Park Signs in the amount of \$120 per square foot for a total of 8 signs at approximately \$2,000 per sign. The Parks Department is in the process of standardizing the park signs in all of the City parks. The old wood signs are being converted to engraved natural rock signs and new parks will have the engraved rock. When this process began several years ago, there was only one interested vendor available; however since that time a number of vendors have entered the market. Therefore staff has conducted a competitive bid for the next eight signs.

Council Member Mayer asked if it was possible to tie into this bid for the sign for the new Fire Museum. Operations Superintendent Brian Bessette said the cost is based on the square foot of lettering required for each sign, so \$2,000 is an approximate figure, but that they could probably work with the Fire Department to include the museum sign. City Attorney Adams cautioned against adding or modifying the bid. Mr. Bessette clarified that the bid was for signs and since it wasn’t specified which parks would receive the new signs they could include the Fire Department sign as one of the 8 signs. Attorney Adams said he would have a problem if the quantities in the bid were changed, but if the one sign was being substituted for another and the quantities stayed the same, then he did not have a problem with that.

A motion was made by Council Member Mayer, seconded by Council Member Salerno, to approve consent item 5.11. Council Members Mayer, Salerno, Moss, Carrigan, Schmitt, YES. Motion carried.

5.12

Approval of Grant
Application Process
Through the Nevada Arts
Council

Time: 3:51:24 p.m.

An agenda item from Parks and Recreation Director Stan Sherer recommending the City Council approve a grant application process for an Arts Learning for All Grants (ALFA) through the Nevada Arts Council for curriculum development and implementation of an arts program in our Youth Watch Division. If successful, the funding will provide consumable materials and supplies for arts education. The program would be incorporated into our existing structure in programs like Kid Konnection and Summer Outburst.

Council Member Schmitt asked Mr. Sherer to review exactly what the programs involved. Mr. Sherer said the grants would allow them to expand their arts programs in the Before and After School Programs, the Summer Outburst program, and the Intersession Programming for year-round schools.

Council Member Schmitt noted that we had been petitioned by the Youth Art Works for some more murals and we haven't been able to dedicate any money for that. He said they are looking for about \$25,000 for the next mural at Shadow Mountain and asked if there was any funding for that. Mr. Sherer said the Youth Sports Foundation had offered them some money, but it was not anywhere near the \$20,000 that the Youth Art Works wanted to complete that project and the Foundation was not willing to raise their donation (he believed it was \$10,000). He said staff is working with Youth Art Works to try to cover the balance of the costs.

Council Member Schmitt asked if Mr. Sherer felt that \$25,000 was an appropriate cost for the mural. Mr. Sherer said it was more than they expected, but they have had a good working relationship with Youth Art Works and they are just paying the salaries of the kids and for the materials, so it's not like the cost is exaggerated.

Council Member Schmitt asked if we can come up with the other \$15,000, could we still get the \$10,000 from the Youth Sports Foundation. Mr. Sherer stated that they are confident they can get the funding to complete that project.

Mr. Sherer noted Item 5.13, another grant application, is for Balance Bar, a manufacturer of energy bars. They have a grant program for communities that offer a series of fun-runs through the course of the year. Staff is asking for permission to apply for a grant to help them produce additional events and to improve the events we currently produce.

**A motion was made by Council Member Schmitt, seconded by Council Member Moss, to approve consent items 5.12 and 5.13. Council Members Mayer, Salerno, Moss, Carrigan, Schmitt, YES. Motion carried.

**Items 5.12 and 5.13 were both discussed under item 5.12 and the one vote was taken to approve both items.

5.13

Approval of Grant
Application Process
Through the Balance Bar
Community Grant
Program

Time: 3:51:24 p.m.

An agenda item from Parks and Recreation Director Stan Sherer recommending the City Council approve a grant application process through the Balance Bar Community Grant program for physical activities that enrich the lives of those in our community. In the Parks and Recreation Department's pursuit of funding through this program, the goal is to secure funding to enhance our well-established fun run/walk series. If successful, we would use the funds to recruit, pay and train staff working the events and to assist with the transportation and lodging for the timing system staff.

**This item was discussed and the comments are listed under item 5.12.

**A motion was made by Council Member Schmitt, seconded by Council Member Moss, to approve consent items 5.12 and 5.13. Council Members Mayer, Salerno, Moss, Carrigan, Schmitt, YES. Motion carried.

6. General Business:

6.1

Acceptance of the
\$5,000.00 Sponsorship
from John Ascuaga's
Nugget for the 2006
Sparks Hometowne
Farmer's Market

Time: 4:01:25 p.m.

An agenda item from Parks and Recreation Director Stan Sherer requesting the City Council approve the acceptance of a \$5,000 sponsorship from John Ascuaga's Nugget for the 2006 Sparks Hometowne Farmer's Market event. June 15th will be opening night for the market event to be held on Thursdays on Victorian Square through August. Each year the event receives community donations via sponsorship which assist in the production costs of the event and sponsors are recognized for their generosity.

Mr. Sherer said that the Nugget has historically been a supporter of the Farmer's Market and this year their sponsorship will once again assist with production costs and help expand the services we provide at the Market.

A motion was made by Council Member Schmitt, seconded by Council Member Mayer, to accept the donation, with a "thank-you" to the Nugget for their generosity. Council Members Mayer, Salerno, Moss, Carrigan, Schmitt, YES. Motion carried.

6.2

Acceptance of the \$1,000.00 Sponsorship from Frontier Financial for the 2006 Arts in Bloom event

Time: 4:02:26 p.m.

An agenda item from Parks and Recreation Director Stan Sherer requesting the City Council approve the acceptance of a \$1,000 sponsorship from Frontier Financial for the 2006 Sparks Arts in Bloom event. May 14th was the 4th annual Arts in Bloom event produced by the Parks and Recreation Program. Each year the event receives community donations via sponsorship which assist in the production costs of the event and sponsors are recognized for their generosity.

Council Member Schmitt asked Mr. Sherer for a "run down" of yesterday's event. Mr. Sherer noted that they had 50 artisans participate in the event with some tremendous musical entertainment and sidewalk chalk artists. He said this event grows each year and is becoming more and more successful.

A motion was made by Council Member Carrigan, seconded by Council Member Moss, to accept the donation. Council Members Mayer, Salerno, Moss, Carrigan, Schmitt, YES. Motion carried.

6.3

Presentation, discussion and possible direction or approval of federal, state, Nevada League of Cities and/or local legislative affairs issues

Time: 3:10:35 p.m.*

Government Affairs Manager Rob Joiner presented federal, state, Nevada league of Cities and/or local legislative affairs issues, directing the Council to the staff report for details on current issues.

Mr. Joiner noted he met with the Legislative Team (consisting of himself, Mayor Martini and Council Member Mayer) and they have come up with a new process which will streamline the flow of information to the Council. He stated the plan is to take some of the more detailed items and provide information constantly through the "Issue Point" system, on-line. Through this system the Council will receive updates on a daily basis. He noted that staff will still come to Council for policy decisions and for emerging issues that staff needs direction on. He said the Legislative Team

will also give direction to the Government Affairs function, so they can streamline the information.

Mr. Joiner noted that in the packet, there are several issues that staff added, where appropriate, to the issue points and that if there was anything they had not included or wanted more detail to please let staff know.

He then discussed the State Legislative Interim Committees designated by the 2005 Session to discuss issues that might come back in the 2007 Session, stating staff has been following and participating on some of those committees on a regular basis. Mr. Joiner then discussed some of the committees as follows:

ACR11, the affordable housing issue. This has gone in a direction that is advantageous for us... that is in discussing with the Committee the issue of set-a-sides out of Redevelopment, we have not gotten, in our view, the full compliment of our tax increment from the County Assessor and Treasurer for the past 12 to 15 years. This is turning in a direction where they are supporting us and we have a working session coming up in June where we will be working with them to address some legislation that will perhaps get us more money for our redevelopment district. We did advise them that we did add to our policies in Redevelopment that we do affordable housing, such as the Sierra Crest project, which was not required of our Agency because of its size, but we did this voluntarily.

Mr. Joiner noted an exhibit in the packet which reviewed a biodiesel fuel company located here in Nevada. This was being brought to the attention of the Council because of discussions regarding alternative energy for the wastewater treatment plan and perhaps for our new City Hall building and other public facilities. This is something that could benefit us in the future, along with other energy alternatives, such as wind-turbine and geothermal.

Also included in the packet is a memo from RTC referring to alternatives to the ballot initiative on eminent domain. He said there are issues at the Federal level that we are following, as well as the alternatives on the State ballot.

Mr. Joiner said the third exhibit is the house version of the broadband telecommunications bill. We are very pleased that we have been heard and so far both versions provide for the retention of the 5% franchise fee. We also maintain control of our rights-of-way.

Mr. Joiner said that staff is setting up meetings with our State delegates that represent Sparks to discuss with them pending legislation for the 2007 Legislative Session. We will be pairing the Council with members of their choice. We want to have those meetings now because of the interim committee issues, the Charter Committee issues and other issues that may be coming up at the Legislature.

Council Member Mayer asked that information be e-mailed, so he could e-mail his questions back. He also noted that another alternative fuel being explored is hydrogen cells technology. He asked that Mr. Joiner discuss the three ballot proposals at the next Council retreat.

*This item was taken out of order and heard immediately after the approval of the agenda at the request of Mr. Joiner, who had a plane to catch.

6.4

Possible Code
Amendment to the Sparks
Municipal Code, Chapter
20.56 Related to Signs

Time: 4:03:58 p.m.

An agenda item from Associate Planner Tim Thompson requesting the City Council review staff recommendations and provide direction to staff related to a possible code amendment to the Sparks Municipal Code, Chapter 20.56, related to signs.

Mr. Thompson stated this item is being brought before the Council at the request of the City Manager and he then reviewed the background of this item, stating that YESCO is requesting to amend the sign ordinance to allow a "billboard" at 2500 Prater Way to be raised in height. The billboard is partially obstructed from east-bound traffic due to the sound wall that was constructed as part of the recent I-80/395 improvements.

He said that staff has compiled a list of three alternatives for the Council to consider:

Alternative #1 would add a new gateway street and the appropriate GPS points. Staff believes this would affect only the sign in question.

Alternative #2 would be to change some language related to non-conforming outdoor advertising structures, to be increased in height if obstructed by any highway improvement. Staff believes this would affect approximately 23 signs and possibly more.

Alternative #3 would be to take no action at all. The legislation that was passed last session related to highway improvements does not address existing outdoor advertising structures. There is no requirement that the City resolve this issue because the obstruction to the sign was caused by NDOT, not the City of Sparks. There was no requirement by the City or a licensed engineer that we could find, requiring the placement of the sound wall in that location. The sign is only obstructed from traffic heading eastbound and is only partially obstructed. The sign company should seek a resolution through the state, rather than the City.

Council Member Moss asked Mr. Thompson to explain the meaning of a gateway street. Mr. Thompson responded that a couple of years ago, we amended the sign code to allow for "gateway" signs. The intent of a gateway sign was to identify those roadways that intersect with Interstate 80 as gateways to the City. He displayed a map showing the current Kietzke gateway, stating the intent was that the parcel would have to be zoned TC, over one acre in size to qualify for a gateway sign and be contiguous with the gateway street or I-80 right-of-way and that the sign would be located within a 500 foot diameter. The intent was to cluster the signs at each of the gateways rather than have a string of taller signs along the entire I-80 frontage. Mr. Thompson said that Alternate #1 would add another gateway point at the Prater/4th Street intersection.

Council Member Moss asked if this would allow additional signs or would it affect just this sign. Mr. Thompson said the way the gateway portion of the ordinance works is that sign still counts against the total sign area and number of signs on the property. He said the portion of the ordinance that addresses billboards, the special free standing sign section, essentially a free 672 square feet maximum on all properties zoned I and IC, as long as they meet the spacing for billboards.

Council Member Carrigan asked if the Council approved Alternate #1, would this make it no longer a billboard and the sign company would have to put up something that matches our gateway sign ordinance. Mr. Thompson said they would also have to meet the architectural requirements.

Council Member Carrigan also asked how tall the sign could be raised. Mr. Thompson said the gateway ordinance allows the sign to be 30 feet above the highest highway improvement.

Council Member Carrigan asked for an opinion from the City Attorney regarding Alternate #3, stating this essentially says we didn't put the sound wall up, so the billboard company has to go to the State. Mr. Adams said the applicant could go to the state and seek redress through the courts that way and that is what option three is suggesting. He said option one is accommodating the applicant in a way that will have the least impact upon our sign ordinance and the City's visual streetscape.

Council Member Mayer said if the Council chose Alternative #3, the sign company would be in a legal battle between the State and Federal governments for a very long time. He asked if the staff had a recommendation regarding the Alternatives. Mr. Thompson stated that if the Council is inclined to take no action, Alternative #3 would be staff's recommendation; however they are fully prepared to proceed with option #1, if the Council desires.

Mayor Martini noted that there was a request to speak on this item and opened the floor for public comment.

Mr. Daniel Schulte, the Outdoor Advertising Manager for Young Electric Sign Company (YESCO) said they are asking to be able raise the sign above the new sound wall and are asking the Council to approve Alternative #1. Mr. Schulte assured the Council that they would comply with whatever staff recommends based on the architectural requirements of the sign. He also said they were not interested in raising the sign 50 overall feet above the soundwall because that was very costly. He said that Western Village has used that sign for many years and not only are they losing revenue, but Western Village is losing visibility to traffic.

Mr. Doug Smith, 2845 Idlewild Drive #111, representing Scenic Nevada, did not speak, but provided a written request that the Council select alternate #3.

Council Member Salerno said it was unfortunate that the sign was covered up, but he doesn't see the State of Nevada doing anything about it. He made a motion to approve alternative #1, as outlined by staff. Council Member Schmitt seconded the motion.

Council Member Carrigan commented that the soundwall was right at the ridge line and the wall itself takes away the beauty of the mountains, so he did not feel raising the sign up was not going to matter much, as far as the esthetic beauty, because it looks like you're driving in a tunnel now anyway. He said he knew that the Federal government put heat on Nevada to put up the sound walls,

but he has not found anyone who likes them and they are the ugliest things he has seen.

A motion was made by Council Member Salerno, seconded by Council Member Schmitt, to approve Alternate #1, as outlined by staff. Council Members Mayer, Salerno, Moss, Carrigan, Schmitt, YES. Motion carried.

6.5

Approval of the Sparks
Economic Development
Strategy

Time: 4:26:08 p.m.

An agenda item from Community Development staff recommending the City Council approve the proposed Economic Development Strategies for the City of Sparks. On October 20, 2005, a PowerPoint presentation and Staff Report on the strategies was presented to the City Council. Although it was accepted, no formal motion was made. Staff is recommending that these strategies be accepted with a motion.

Council Member Carrigan stated this was difficult because of the strategies dealing with China. He said he had a hard time doing any kind of economic transactions with a communist country and he felt it was a one-way street with China.

Council Member Moss said she felt that part of the rationale in working with China is that we would get some dollars coming back in our direction. Economic Development Analyst Tom Burrous agreed, stating we are working very closely with the State on this matter and his main goal is getting as much out of China as they give to us.

Council Member Schmitt suggested that a Council Member be appointed to work with Tom on these issues and report back to the Council.

Council Member Mayer asked if a trade agreement is developed will it come back to the Council for approval. Mr. Burrous said it would depend on the scenario. If he is just helping one business in Sparks work with a foreign country, then the City would probably not get involved, other than to be a helping hand. But if we are working with them in the sense that we are changing an ordinance or selling them property, where funding comes from the City, then it would definitely come to the Council.

A motion was made by Council Member Mayer, seconded by Council Member Salerno, to approve the proposed Economic Development Strategies for the City of Sparks. Council Members Mayer, Salerno, Moss, Schmitt, YES. Council Member Carrigan,

ABSTAIN. Motion carried.

6.6

Approval of the City of Sparks' Five-Year Capital Improvement Plan (CIP) for Fiscal Years Beginning July 1, 2006

Time: 4:33:00 p.m.

An agenda item from Public Works Director Wayne Seidel recommending the City Council approve the City of Sparks' Five-Year Capital Improvement Plan (CIP) for Fiscal Years beginning July 1, 2006.

A motion was made by Council Member Mayer, seconded by Council Member Salerno, to continue this item to the meeting of May 22, 2006. Council Members Mayer, Salerno, Moss, Carrigan, Schmitt, YES. Motion carried.

6.7

Approval of City Manager's Recommendations for FY 2006-2007 Final Budget

Time: 4:33:31 p.m.

An agenda item from City Manager Shaun Carey recommending the City Council approve the City Manager's recommendations for the Fiscal Year 2006-2007 final budget.

Mr. Carey reported that the City is on solid financial footing to go from this year to next fiscal year. He said the unrestricted portion of the City fund balance will rise from \$8,176,000 to \$9,241,000, per the staff's best estimate. He said that based on the Council's input from last week, he has made some modifications to his recommendations. He noted that the Community Development Department continues to perform at record levels and we have created 2,640 new single family lots as of May 15th, which a record that exceeds anything the City has done in the past.

Mr. Carey said that for the coming year, we will be looking to utilize \$80 million in general fund resources to accomplish the budget laid out before the Council. He said that we received \$4.2 million in new need requests from all the departments and upon reviewing the City's financial model, staff is recommending \$1.5 million in new needs, which includes three new positions which were discussed last week (the Municipal Court Clerk, the Web Developer, and the Citizen Services Coordinator).

He said these additional new needs were accomplished in two ways. He said he is recommending a shift of one cent of debt rate be shifted to the operating rate, which provides the City an additional \$213,000 and has no affect on property taxes. He said that by staggering the positions, in close consultation with a number of departments, and bringing a series of these positions on during the course of the year, as we did in prior years, we were able to accommodate the additional three positions. He referred to

pages 42 and 43 and noted that the Sparks Police Department will not be able to bring on the additional officers until August of 2007, instead of the January date the Council requested.

Mr. Carey said the Capital Improvement Plan will be brought to the Council next week and this budget does include \$400,000 to help fund needed capital improvement projects for next year. He noted it does include funding for the museum building. He said the 12 contingency positions for the Community Development Department are included [in the budget] on pages 42 and 43, and there are also contingency requests for most of the positions in sewer, except for the street sweeper and operator. He said he would bring back any additional positions during the course of the year.

He noted that for the second year in a row, we will not be making additional contributions to this fund, which is a positive trend for the City. However, we will need to augment the Worker's Compensation Fund. He said staff has done a lot of work to adjust the rates and we will need approximately \$345,000 from the General Fund.

He said he planned to cover the Redevelopment budgets at the workshop earlier, but since there wasn't time, he asked Acting Finance Director Joyce Farley to provide a brief review.

Ms. Farley said that after meeting with the Council, the budget team discussed ways to provide money in Area I to help the School District. She said they made a few changes and reviewed them as follows:

Redevelopment Agency Area I. Estimated property taxes for the current fiscal year are going to come in as planned, so we will meet our debt service and have about \$100,000 in excess that was already budgeted. Next year, the estimated, over debt service amount will be about \$175,000, so there will be a little money to do other things; although to provide for other projects, staff will recommend deleting the interfund charges (about \$190,000 in costs that other departments charge back to the redevelopment agency because of work they do for the agency). She said the Professional Services in the revolving fund has been increased by \$200,000, which would allow some design or other costs. She said with this change, the Agency would have about a \$600,000 ending fund balance next year in Area I if we did not spend any of it. However, she recommended the Agency consider reserving about \$200,000 of that for Victorian Square expenses that we have

already committed to. She said the 2000 bond proceeds are coming to an end and there is not enough money in the bond proceeds fund to cover all the expenses that we have committed to for the Downtown Victorian Square, to date. Ms. Farley said that redevelopment Manager Armando Ornelas feels that some of those expenses are legitimate room tax expenses and we can transport some of those costs out to the room tax, but he has to go to the Room Tax Committee for that. She said she is not sure that we can transfer that much, so she is asking for approval to reserve \$200,000, which would leave \$400,000 in ending fund balance and leave about \$200,000 to \$300,000 for the Agency to commit to other project, such as school district projects.

Redevelopment Agency Area II. We are going to re-do the interfund loan on the 10.2 acres. She said we do have to show the sale proceeds in this fiscal year in order to file a balanced budget; however, we don't know when we are going to sell the property, on June 12th she will be bringing a recommendation to re-do the interfund loan. She said at this time the projected property taxes for 06/07 were actually less than we are anticipating receiving this year. She said she didn't know why that is, but she called the Department of Taxation, who is working with Washoe County to see if those figures are correct, so we may get more money, but we don't know and we have to file the budget with the figures they gave us, unless we get something different. She said they also deleted the interfund charges in Area II, about \$155,000. However, at the request of the City Manager, she increased Professional Services in the Redevelopment Agency Area II revolving fund by \$80,000 for the Economic Development need and also by another \$300,000 so we would have budget authority for expenses that might come up. She said she also increased the common service charges in Area II to the General Fund by \$125,928 to cover the new Redevelopment Agency Project Manager recommended by the City Manager. She said we don't have employees in the Redevelopment Agency and we prefer not to go back to that because it causes a nightmare with PERS and Payroll and Accounting. It would be better to get the cost from the Agency for that one position specific to Area II. Ms. Farley said they have budgeted refunding of the two BANs in to the total amount of \$7,350,000 million and they are due April 1, 2007.

Council Member Mayer asked what "other funds" were being used for the street sweeper. Mr. Carey responded this is 100% covered in the sewer enterprise fund. He said that the City made a transition in the late 1990's to do the street sweeping under the sewer fund for water quality purposes.

Council Member Mayer also asked if the Municipal Court Clerk position would be filled July 1. Mr. Carey said yes, that was the recommendation. He noted that the Web Developer will be filled in January '07 and October for the Citizen Services Coordinator. Council Member Mayer asked if the attorney in the Legal Department would be an Assistant City Attorney or just an Attorney. City Attorney Adams said they are all Assistant City Attorneys.

Council Member Mayer asked that the Parks Maintenance Supervisor become a priority for next year. He said with all the new parks we are getting, this is a needed position. City Manager Carey said that the Council Member Mayer would be well in his purview to have this position funded as a January new need and he would be bringing this back in January for Council approval. He said in terms of next year, he could bring this forward; however, Mr. Sherer sets the priorities for his department. Council Member Mayer said he would like to add the position in January so the person could get ready for the growing season.

Council Member Moss asked about the budget approval process. Mr. Carey explained that the step the Council is taking tonight gives the staff the ability to build the budget in accordance with Council recommendations. He said we will take public comment tomorrow night and the Council will take the final and formal action on the budget next week. After that staff will send the documents to the State.

Council Member Schmitt asked if Item #7 under the Parks and Recreation program was new, stating he did not remember seeing that on his last spreadsheet. Mr. Carey said he believed this \$5,000 item was presented in the new needs workshop in April. He said that members from High Schools in Sparks participate on the Reno Youth Council and staff felt it would be a show of support for our youth in that program to provide some funding to assist them in that experience. Council Member Schmitt noted that three of the ten youth council members were from Sparks and they were only asking for 10% of their total budget. Mr. Carey said they did not ask for funding; this was something staff felt would be a show of good faith and a positive thing to do between the two cities. Council Member Schmitt asked that this item be considered for funding in this year's budget.

Council Member Schmitt also asked the Council to consider adding an item that was not listed as a new need: Funding in the

amount of \$15,000 to the Youth Arts program for the mural at Shadow Mountain.

Council Member Carrigan said that our budget is in great shape and he complimented the City Manager and staff for a conservative budget and one that takes care of the needs of the City.

Council Member Mayer echoed Council Member Carrigan's sentiments.

City Manager Carey thanked the Council for their participation in the budget process. He said the amendments the Council is making can be accomplished and still allow us to remain within the financial policies of the City.

A motion was made by Council Member Mayer, seconded by Council Member Schmitt, to approve the budget as outlined, adding the Park Maintenance Supervisor position to be funded in January and including the \$5,000 for the Reno Youth Council sponsorship and adding \$15,000 for the Youth Art Works program. Council Members Mayer, Salerno, Moss, Carrigan, Schmitt, YES. Motion carried.

7. Public Hearings and Action Items Unrelated to Planning and Zoning: NONE

8. Planning and Zoning Public Hearings and Action Items:

8.1

PCN06024, Tentative Approval of an Amendment to the Kiley Ranch Handbook for Los Altos Crossing (formerly Barcelona Crossing)

Time: 5:59:42 p.m.

An agenda item from Current Planning Manager Karen Melby recommending the City Council conduct a public hearing and approve PCN06024, a request from Flamingo Paradise Partners, LLC for tentative approval of an amendment associated with Los Altos Crossing (formerly Barcelona Crossing) as required by the Kiley Ranch Handbook in the PD (Planned Development – Kiley Ranch Southern Division) zoning district generally located on Sparks Boulevard, north of Los Altos Parkway and south of Village Knolls.

Ms. Melby displayed site plans for the proposed project, stating the applicant is requesting to do some minor changes to the handbook, including a new architectural design and changing the buildings on the site plan. She noted that the Handbook required that the applicant get a Special Use Permit to approve the site plan and displayed the original site plan, the site plan filed with the Special Use Permit and the revised site plan. She said that as the

applicant is starting to develop the site, they are reducing the total square footage from 134,000 to 103,000 square foot and a reduction in the number of buildings or parcels.

Council Member Carrigan asked if street improvements were part of the project. Ms. Melby said they will have to do improvements to Sparks Boulevard and provide perimeter landscaping. Mr. Krutz noted that it is anticipated that with the improvements at the intersection of Sparks Boulevard and Los Altos, the turning bays will need to be of such a length, that concrete barriers will be installed to limit the turns to right in/right out because the entrance is too close to the intersection. Mr. Krutz stated that they don't know with 100% surety, but this is what they anticipate will happen.

Council Member Moss stated that in her testimony to the Planning Commission Ms. Melby mentioned part of the reason for the change was site plan issues; however there is no elaboration in the minutes. Council Member Moss asked Ms. Melby to elaborate on the site plan issues. Ms. Melby said the site plan issues were the re-design of the site plan; the changing of the building configurations; and the change in the buffer zone. She noted the buildings next to the residential area were potentially two-story and the applicant is now restricting themselves to one-story buildings. She said the set back used to be 80 feet and it has now been reduced to 75 feet. Ms. Melby said the landscaping in the buffer area will be more intense than what is typically required in a commercial development. The applicant is proposing to place eight to ten foot evergreen trees 15 feet on center. She said generally the requirement is six and eight foot trees, 30 feet on center. She noted that the applicant will also be replacing the wood fences and placing a block wall along the boundary. Mr. Krutz commented that they are trying to be a "good neighbor".

Council Member Mayer said the applicant should be commended for increasing the foliage and putting in the block wall. He then asked about access to the development and a discussion ensued regarding the various ways to access the commercial center.

Mayor Martini opened the public hearing by asking if there was any one present who wished to speak on this matter. There being no comment, the public hearing was closed.

A motion was made by Council Member Carrigan, seconded by Council Member Schmitt, to approve PCN06024, to grant tentative approval of the amendment to the Planned Development

Handbook for Kiley Ranch Southern Division, adopting findings PD1 through PD21 and the facts supporting these findings as set forth in the staff report. The tentative approval includes that the applicant shall file for final approval of the planned development within one year from the date of the City Council granting tentative approval of the planned development handbook. Due to the nature of the tentative planned development, the Planning Commission does not recommend that the City Council require a bond at this time as stated in NRS 278A.490. Council Members Mayer, Salerno, Moss, Carrigan, Schmitt, YES. Motion carried.

9.
Comments from the
Council and City
Manager

Time: 5:12:49 p.m.

Council Member Schmitt noted that he submitted his resignation as Mayor Pro tempore for the City Council on Friday.

Council Member Mayer asked what happened at the Gondolfo Arena over the weekend. Chief Dotson stated there was a permitted event for a Rodeo at that City facility and there were some individuals who started some trouble and one of them got a gun, after a fight and indiscriminately fired a number of rounds into the crowd. There was a grazing wound to the ankle/foot of one person and a horse was shot and killed. He stated the incident is currently under investigation.

10.
Adjournment

Time: 5:16:04 p.m.

There being no further business, the meeting was adjourned at 5:16 p.m.

Mayor

City Clerk

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