

REGULAR CITY COUNCIL MEETING MINUTES
2:00 P.M., Monday, April 25, 2011
City Council Chambers, Legislative Building, 745 Fourth Street, Sparks, Nevada

1. *Call to Order (Time: 2:01:56 p.m.)

The regular meeting of the Sparks City Council was called to order by Mayor Geno Martini at 2:02 p.m.

2. *Roll Call (Time: 2:02:03 p.m.)

Mayor Geno Martini, City Clerk Linda Patterson, Council Members Julia Ratti Ed Lawson, Mike Carrigan, Ron Schmitt, City Manager Shaun Carey, Acting City Attorney Shirle Eiting, PRESENT. Council Member Ron Smith, City Attorney Chet Adams, ABSENT.

Staff Present: Frank Frievalt, Neil Krutz, Tracy Dominguez, Brian Allen, Chris Syverson, Chris Cobb, Steve Driscoll, Jeff Cronk, Chris Syverson, Lee Miles, John Martini, Jenny Lewis, Mark Meranda, Curt Weagel, Teresa Parkhurst, Armando Ornelas, Dan Marran, Adam Mayberry, and Joe Grogan.

Invocation Speaker: (Time: 2:02:16 p.m.)

The invocation was provided by Pastor Pete Vossler from the Crosswinds Assembly of God Church.

Pledge of Allegiance (Time: 2:03:15 p.m.)

The Pledge of Allegiance was led by Council Member Ron Schmitt.

***Comments from the Public** (Time: 2:03:45 p.m.)

None.

Approval of the Agenda (Time: 2:03:51 p.m.)

Consideration of taking items out of sequence, deleting items and adding items which require action upon a finding that an emergency exists.

A motion was made by Council Member Schmitt, seconded by Council Member Lawson, to approve the agenda as posted. Council Members Ratti, Lawson, Carrigan, Schmitt, YES. Council Member Smith, ABSENT. Motion carried.

3. Recommendation to Approve Minutes of:

Regular Meeting of April 11, 2011 (Time: 2:04:24 p.m.)

A motion was made by Council Member Lawson, seconded by Council Member Ratti, to approve the minutes of the Regular Meeting of April 11, 2011. Council Members Ratti, Lawson, Carrigan, Schmitt, YES. Council Member Smith, ABSENT. Motion carried.

4. Announcements, Presentations, Recognition Items and Items of Special Interest:

4.1 Proclamation – Building Safety Month (Time: 2:05:00 p.m.)

Mayor Martini read a proclamation naming May, 2011, as Building Safety Month in an effort to address critical safety issues in building construction and acknowledge the service provided by

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Sparks building officials in protecting lives and property in the City of Sparks. The proclamation was accepted by Building Official Mark Meranda.

4.2 Commendation to Judie Henderson (Time: 2:07:07 p.m.)

Community Relations Manager read a commendation for Judie Henderson in recognition of her hard work and scholastic achievements and thanking her for her service to Sparks as Chair of the Sparks Advisory Committee.

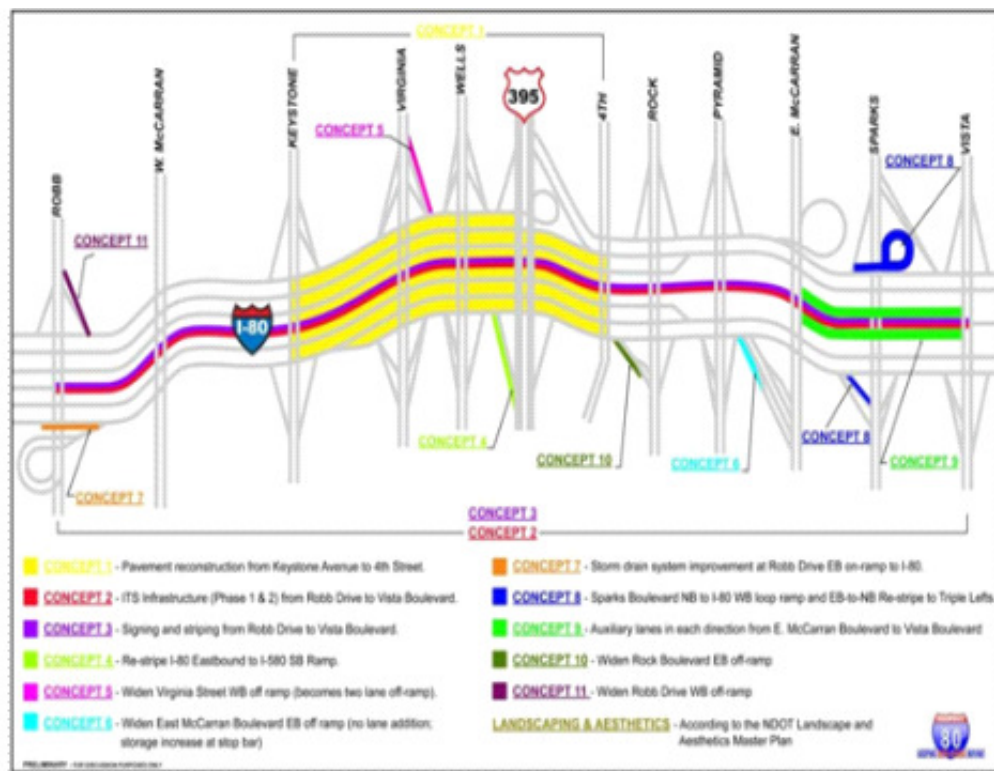
4.3 Proclamation – National Train Day (Time: 2:14:09 p.m.)

Mayor Martini read a proclamation naming May 7, 2011 as National Train Day in recognition of the vital role rail plays in the nation's transportation system. The proclamation was accepted by Amtrak Train Conductor Tim Elam and Michael Sterns, co-coordinators of the Reno-Sparks Railroad Days event.

4.4 Presentation on I-80 Design Build Project and impact to the City of Sparks (Time: 2:19:07 p.m.)

Jeff Lerud, Project Manager with NDOT, and Jason Brada of Granit Construction Company, gave a presentation regarding the proposed upgrades to Interstate 80 as outlined below:

NDOT I-80 Design-Build Project from Robb Drive to Vista Blvd. Presented by Jeff Lerud, PE, NDOT PM, and Jason Brada, Design-Builder PM



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- Concept 1: Pavement reconstruction from Keystone Avenue to 4th Street
- Concept 2: ITS Infrastructure (Phase 1 & 2) from Robb Drive to Vista Boulevard
- Concept 3: Signing and striping from Robb Drive to Vista Boulevard
- Concept 4: Re-stripe I-80 Eastbound to I-395 southbound ramp
- Concept 5: Widen Virginia Street west bound off ramp (becomes two lane off ramp)
- Concept 6: Widen E. McCarran Blvd. eastbound off-ramp (no lane addition; storage increase at stop bar)
- Concept 7: Storm drain system improvements at Robb Drive east bound on ramp to I-80
- Concept 8: Sparks Blvd NB to WB I-80 Loop Ramp EB to NB triple lefts
- Concept 9: Auxiliary lanes from E. McCarran Blvd to Vista Blvd.
- Concept 10: Widen Rock Boulevard east bound off ramp
- Concept 11: Widen Robb Drive west bound off ramp
- Landscaping and Aesthetics: According to NDOT Landscape and Aesthetics Master Plan

Maintenance of Traffic (MOT)

- Short duration nighttime ramp closure during non-peak hours. Consecutive ramps will not be closed.
- Periodic nighttime lane closures in both directions during non-peak hours. At least one lane in each direction will always be open.
- Periodic shoulder closure both during the day and night.
- Advanced coordination with all special event coordinators and stakeholders.

Intelligent Transportation System (ITS) Improvements

- Provide motorists with real-time, customizable traffic and project information
- Updates City of Sparks signals
- Provides new signal and phasing optimization plan for Pyramid Way and Victorian Ave.
- Eliminates all signal relocations and new installations
- Seamless and complete data transfer between the City of Sparks and NDOT
- Integrated communication with DMS signs
- Additional communication structure for consideration on future projects
- Modifies signal timing for improved operations

Public Outreach

- Project Web site: www.keepprenosparksmoving.com
- Project hotline: 775.352.5444
Dedicated Public Project Office with on-site project public information manager: 1900 Glendale Ave. Sparks, NV 89431
- Public information meetings: Wednesday, May 11, 2011 4 to 7 pm, McKinley Arts Center
- Sparks Business and Stakeholder Outreach
 - Sparks CAC
 - Northern Nevada Chamber of Commerce
 - LGOC
 - Special events

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5. **Consent Items:** (Time: 2:31:58 p.m.)

A motion was made by Council Member Schmitt, seconded by Council Member Ratti, to approve Consent Items 5.1 through 5.6. Council Members Ratti, Lawson, Carrigan, Schmitt, YES. Council Member Smith, ABSENT. Motion carried.

5.1 **Report of Claims and Bills approved for payment and appropriation transfers for the period March 24, 2011, through April 6, 2011**

An agenda item from Finance Director Jeff Cronk recommending approval of the Report of Claims and Bills as outlined.

5.2 **Consideration and possible award of the Buried Manhole Raising Project Informal Quote with Stampede Construction in the amount of \$36,250**

An agenda item from Civil Engineer Andrew Hummel recommending the Council award a construction contract for the raising of up to 50 sanitary sewer and storm drain manholes throughout the City, to allow proper access for maintenance. Funds were budgeted for this project.

5.3 **Consideration and possible award of the Marina Village Path Improvement Project Informal Quote to Pavers Plus, Inc., in the amount of \$36,315**

An agenda item from Capital Projects Manager Chris Cobb recommending the Council award a construction contract to replace existing temporary asphalt pavement on the Marina Village pathway. The asphalt will be replaced with a safer, permanent 10' wide concrete path, along with the removal of steel tee posts and snow fencing with a split-rail fence. Funds were budgeted in the Capital Improvement Projects #112002E—Regional Trails upgrades/improvements.

5.4 **Consideration and possible approval of Bid #10/11-016, PWP #WA-2011-230, the City Hall Tenant Improvement Project, to 2K Construction, in the amount of \$97,460, which includes the two alternates**

An agenda item from Capital Projects Manager Chris Cobb recommending the Council award a construction contract for the remodel of the Revenue area of City hall to allow current City Works employees to move to City hall. Funding is available for this project.

5.5 **Consideration and possible approval of a contract for seasonal water quality maintenance at the Sparks Marina Canal with Aquatic Environments, Inc., in the amount of \$43,432**

An agenda item from Civil Engineer John Martini recommending the Council award a services contract for seasonal maintenance of the Sparks Marina Canal. Aquatic Environments has been providing these services since 2006 and has created an integrated pest management program that is specific to the aquatic species found in the canal. Funds were budgeted in account #603190, Program #111510.

5.6 **Consideration and possible award of the informal quote for the 2011 Ditch Piping/Greg Court Storm Drain Project to WWW Construction, in the amount of \$28,780**

An agenda item from Capital Projects Manager Chris Cobb recommending the Council award a

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construction contract for the installation of approximately 323 linear feet of 36” pip in an existing ditch on Coney Island Drive. The existing ditch is no longer used for irrigation—it is solely used for storm water. Maintenance is constantly working on this section to remove debris and weeds to allow for proper flow of storm water. Installation of this piping will allow for less maintenance and also enhance and modernize this area of Sparks. Funds were budgeted in the Capital Improvement Projects Under #116802.

6. General Business:

6.1 **Consideration and possible approval of Bill No. 2634, creating an Ordinance of the City Council of Sparks, Nevada, authorizing the issuance by the City of its Consolidated Tax Revenue Refunding Bonds, Series 2011, secured solely by certain consolidated tax pledged revenues; providing the form, terms and conditions of the bonds; providing for adoption as if an emergency exists; repealing ordinance No. 2449, adopted on November 22, 2010; and other details in connection therewith** (Time: 2:32:42 p.m.)

Finance Director Jeff Cronk noted this ordinance will issue approximately \$4.2 million in consolidated tax refunding bonds. These bonds were approved for issuance in November, 2010, however, the market conditions were not favorable at that time. The bond market has since improved and staff is recommending refunding the bonds at this time. This refunding will save the City approximately \$171,000 over the course of issuance—about seven years.

Council Member Carrigan asked what the bonds were used for. Mr. Cronk stated they were used for several projects in the downtown redevelopment area.

In response to additional questions, Mr. Cronk noted that the overall life of the bonds does not change and the current interest rate on the bonds is 4.09% and it will drop to 3.05%.

A motion was made by Council Member Ratti, seconded by Council Member Lawson, to approve Bill No. 2634 (Ordinance No. 2453), creating an ordinance authorizing the issuance by the City of its 2011 Consolidated Tax Revenue Refunding Bonds. Council Members Ratti, Lawson, Carrigan, Schmitt, YES. Council Member Smith, ABSENT. Motion carried.

6.2 **Consideration and possible approval of the Executive Contract for Tracy Domingues, Parks and Recreation Director** (Time: 2:36:09 p.m.)

Employee and Customer Relations Manager Chris Syverson stated this is the employment agreement with Tracy Domingues for the position of Parks and Recreation Director.

Council commented that they were glad to see Ms. Domingues being promoted. Ms. Domingues stated she was honored to be offered this position and she will do her very best to serve the City in an exemplary manner.

A motion was made by Council Member Ratti, seconded by Council Member Lawson, to approve an employment contract with Tracy Domingues. Council Members Ratti, Lawson, Carrigan, Schmitt, YES. Council Member Smith, ABSENT. Motion carried.

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6.3 Consideration and possible approval of the Executive Contract for Neil Krutz, Community Services Director (Time: 2:39:23 p.m.)

Employee and Customer Relations Manager Chris Syverson stated this is the employment agreement with Neil Krutz, for the position of Community Services Director. She noted that the two departments of Community Development and Public Works have been merged into one larger department of Community Services and Mr. Krutz has been asked to manage this new department.

Council Member Carrigan thanked Mr. Krutz for stepping up to the challenge of this new position. Mr. Krutz thanked the Council for their confidence in him in appointing him to this position.

A motion was made by Council Member Carrigan, seconded by Council Member Lawson, to approve an Executive Contract with Neil Krutz. Council Members Ratti, Lawson, Carrigan, Schmitt, YES. Council Member Smith, ABSENT. Motion carried.

6.4 Consideration and possible approval of the City's Five-Year Capital Improvement Plan (CIP) for Fiscal Years 2011/2012 through 2015/2016, beginning July 1, 2011 (Time: 2:41:22 p.m.)

Capital Projects Manager Chris Cobb thanked all the departments for their assistance in putting together the CIP. He noted that this is the same CIP that was presented to the Council at the March 7th retreat. The CIP totals approximately \$21 million in projects: \$4.8 million in expenditures is planned for the Transportation fund; \$1.9 in the Capital Projects funds 1404 and 1405; \$1.5 million in projects are planned in the Parks fund 1402; about \$2.4 million planned for the three Parks Districts; \$600,000 planned for the Victorian Square room tax fund; \$325,000 for the Municipal Court; \$7.8 million in Utility projects; \$900,000 in the Motor Vehicle fund; and \$400,000 is planned for CDBG funds—subject to the federal budget.

Council Member Carrigan questioned why the \$600,000 in room tax funds was not under the Redevelop Agency CIP. Mr. Cobb responded that the room tax funds were separate from the property taxes that come in for the redevelopment area projects.

Council Member Schmitt questioned why the CIP needed to be approved prior to the Council giving final approval of the City's budget. Community Services Director Neil Krutz replied the Council is not required to be approved at this time; however, the CIP is ready for approval, with the exception of some prioritization changes that the Council may wish to make at a later date. City Manager Shaun Carey explained that historically the CIP is approved prior to the final budget document because it is a complex document to produce and completing the CIP early allows the Finance staff time to incorporate the CIP into the final budget document, which then is approved by the Council and forwarded to the State. Mr. Schmitt expressed concern that we still have an anticipated budget shortfall and approving a final CIP might have a negative effect on the City's ability to negotiate wage or benefit concessions needed to balance the final budget. Mr. Krutz stated it was his understanding that even if the Council approved the CIP today, they would still have the ability in the future to amend the CIP to relieve any budgetary issues that may arise.

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Council Member Ratti said that staff is a lot smaller than in the past, so if approval of the CIP today would allow staff to get started on the final budget, but still allow the Council flexibility to make changes, then she felt we should move forward with approval of CIP.

Council Member Carrigan asked how much of the CIP came from General funds. Mr. Krutz stated the primary fund for the General fund in the CIP is in 1404 (page 9 of the draft CIP). The line item is for an additional General fund transfer of \$1.3 million. Mr. Carrigan stated he had no problem with approving the CIP with the exception of line item 124051—the Plaza Enhancement. Mr. Carrigan said he did not support this project.

City Manager Carey stated that if the Council could not agree on approval of the CIP he would recommend that the issue be continued to the next meeting to give staff additional time to rework the CIP at the direction of the City Council.

A motion was made by Council Member Ratti, seconded by Council Member Carrigan, to continue approval of the City's Five-Year Capital Improvement Plan (CIP) for Fiscal Years 2011/2012 through 2015/201 to the meeting of May 9, 2011. Council Members Ratti, Lawson, Carrigan, Schmitt, YES. Council Member Smith, ABSENT. Motion carried.

7. Public Hearings and Action Items Unrelated to Planning and Zoning:

7.1 Public Hearing, discussion and possible approval of the Bargaining Agreement between the City of Sparks and the Operating Engineers, Local 3, Nonsupervisory Unit for the period July 1, 2010, through June 30, 2012 (Time: 2:55:47 p.m.)

Employee and Customer Relations Manager Chris Syverson addressed Items 7.1 and 7.2 (nonsupervisory and supervisory unit agreements) together as listed below.

Ms. Syverson noted that she has asked Mr. Krutz and Mr. Driscoll to assist in the presentation of these items because they were part of the negotiation team. She stated these contracts expired July 1, 2010 and it has been a long negotiation process. She said along with some minor changes, salary concessions are the biggest difference in the labor agreements, with a 6% permanent wage reduction, as well as any PERS increases/decreases shared at 50% employee/employer. It was noted that there was also a clause that allowed the City to reopen negotiations on health care benefits.

Mayor Martini opened the public hearing and asked if anyone wished to speak regarding the nonsupervisory agreement. There being no comment, the public hearing was closed.

A motion was made by Council Member Schmitt, seconded by Council Member Carrigan, to approve the Bargaining Agreement between the City of Sparks and the Operating Engineers, Local 3, Nonsupervisory Unit for the period July 1, 2010, through June 30, 2012. Council Members Ratti, Lawson, Carrigan, Schmitt, YES. Council Member Smith, ABSENT. Motion carried.

7.2 Public Hearing, discussion and possible approval of the Bargaining Agreement between the City of Sparks and the Operating Engineers, Local 3,

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Supervisory Unit for the period July 1, 2010, through June 30, 2012 (Time: 3:00:35 p.m.)

The discussion for this item was held in conjunction with and is listed under Item 7.1.

Mayor Martini opened the public hearing and asked if anyone wished to speak regarding this supervisory agreement. There being no comment, the public hearing was closed.

A motion was made by Council Member Schmitt, seconded by Council Member Carrigan, to approve the Bargaining Agreement between the City of Sparks and the Operating Engineers, Local 3, Supervisory Unit for the period July 1, 2010, through June 30, 2012. Council Members Ratti, Lawson, Carrigan, Schmitt, YES. Council Member Smith, ABSENT. Motion carried.

8. Planning and Zoning Public Hearings and Action Items: None

9. Comments:

9.1 *From the Council and City Manager (Time: 3:01:29 p.m.)

City Manager Shaun Carey announced vacancies on the following boards/commissions for terms expiring on June 30, 2011:

Civil Service Commission (2 appointments-three-year term)

Sparks Advisory Committee for the Disabled (4 appointments-two-year term)

Parks and Recreation Commission (3 appointments-three-year term)

Reno-Tahoe Airport Authority Board of Trustees (1 appointment-four-year term)

Airport NOISE Panel (1 appointment)

Applications must be received by 5:00 p.m., Friday, May 6, 2011.

10. *Adjournment (Time: 3:02:56 p.m.)

There being no further business, the meeting was adjourned at 3:02 p.m.

Mayor

City Clerk

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