



CASE # _____
DATE _____

TEMPORARY USE PERMIT

STREET ADDRESS OF EVENT: _____

DESCRIPTION OF EVENT: _____

TO RUN FROM: (Date) _____ TO: (Date) _____

APPLICANT: (Print) _____

ADDRESS: (Print) _____

CITY, STATE, ZIP: _____

PHONE: _____ FAX: _____

EMAIL: _____

CITY OF SPARKS BUSINESS LICENSE NO: _____ EXPIRATION DATE: _____

I, the undersigned, have obtained the property owner's permission to sell and/or display the following: _____

Furthermore, I agree to the following conditions:

- (1) To keep the premises clean and orderly during the event.
- (2) To prevent the obstruction of any pedestrian walkway or reduction in the clearance width to less than eight feet.
- (3) To prevent the interference of vehicular movement or parking in any required parking area.
- (4) To cease operation and render the site completely free of remaining appurtenances by the end of the final day of this permit.

SIGNATURE OF APPLICANT: _____ DATE: _____

SIGNATURE OF PROPERTY OWNER: _____ DATE: _____

SITE PLAN MUST BE INCLUDED WITH THIS APPLICATION

For office use only:

COMMUNITY DEVELOPMENT APPROVAL: _____ DATE: _____

INSPECTION FEE: \$100.00 (*NONREFUNDABLE)

DATE PAID: _____

Section 20.03.040 Outdoor sales.

- A. Outdoor sale of goods not in connection with an established business is permitted under the following conditions:
1. A temporary use permit is required to establish such outdoor sales;
 2. The outdoor sale is allowed only in a nonresidential district within an established commercial development providing adequate parking and sanitary facilities;
 3. The operator shall obtain a city business license, which will not be issued without written permission of the property owner or his agent;
 4. The outdoor sale shall not obstruct any pedestrian walkway or reduce its clear width to less than eight feet;
 5. The outdoor sale shall not interfere with vehicle circulation or parking in any required parking area;
 6. The duration of the outdoor sale shall not exceed 72 hours and no further outdoor sales may be conducted at the same site more often than once every 96 hours;
 7. At the termination of the outdoor sale the area occupied by the sale shall be completely cleared of all paraphernalia associated with the operation, as well as any dirt or litter;
 8. The operation shall not create conditions which are detrimental to the public health, safety or welfare: and.
 9. As a temporary use permit condition, the Administrator may require a bond or other surety to guarantee that those conditions are met and that the site of the outdoor sale is left in good condition when the sale is over or use is terminated.
- B. A temporary use permit application shall be submitted to the administrator a minimum of 7 days prior to the proposed outdoor sale accompanied by an inspection fee as established by resolution of the City Council. The administrator may issue the temporary use permit subject to any conditions necessary to safeguard the public health, safety and welfare, and may require a bond or other surety to guarantee that those conditions are met and that the site of the outdoor sale is left in good condition when the sale is over.

(Ord. 2512, § 1(Exh. A), Add. 08/24/2015)

You must include a site plan with your temporary use permit application. This can be a hand drawing of the proposed location including any tables, tents, booths, etc. in relationship to buildings, streets and parking lots.